

NOTICE OF 33RD AGM OF SAUDI PAK LEASING COMPANY LIMITED

Notice is hereby given that the 33rd Annual General Meeting (AGM) of Saudi Pak Leasing Company Limited will be held on Thursday, 12th October, 2023 at 3p.m. at Registered Office i.e. 6th Floor, Lakson Square Building No 1, Sarwar Shaheed Road, Saddar, Karachi to transact the following business for the respective year.

A. Ordinary Business:

1. To confirm the minutes of Annual General Meeting (AGM) held on 26th October, 2022.
2. To receive, consider and adopt the Audited Accounts for the year ended June 30, 2023 together with the Directors' and Auditors' reports thereon approved by Board of Directors.
3. To appoint M/s. UHY Hassan Naeem & Co, Chartered Accountants (UHY International Independent Member) as External Auditors for the year 2023-2024 and fix their remuneration as recommended by Board of Directors.

B. Special Business:

4. To Agree and convey consent to make changes in the Memorandum and Article of Association of the Company (SPLC) after cancellation of the company's license.
5. To transact any other business with the permission of the Chair.

By Order of the Board



Muhammad Imtiaz Ali
Company Secretary

Karachi. September 15, 2023.

Notes:

- i) The Share Transfer Books of the Company will remain closed from October 06th , 2023 to October 12th , 2023 (both days inclusive).
- ii) A member entitled to attend and vote at the Annual General Meeting may appoint another as a Proxy to attend and vote instead of him/her save that a company being a member of this Company may appoint as proxy or as its representative under Section 138 of the Companies Act., 2017, any person though not a member of the Company, and the person so appointed shall be entitled to exercise the same powers on behalf of the Company which he represents, as if he was an individual member of the Company.
- iii) Members and proxies shall produce his /her original CNIC or Passport at the time of the meeting.
- iv) Attested copies of CNIC or the Passport of the beneficial owners and of the proxy shall be furnished with the proxy form.
- v) In case of a corporate entity, the Board of Directors' resolution /power of attorney with specimen signature of the person nominated to represent and vote on behalf of the corporate entity shall be submitted along with proxy form to the Company.
- Vii) The instrument appointing a proxy shall be lodged with the Company Secretary not less than 48 hours before the time fixed for the Meeting. The proxy form shall be witnessed by two persons whose names, address and CNIC number shall be mentioned on the form.
- Viii) A member shall not be entitled to appoint more than one proxy. If a member appoints more than one proxy and more than one instruments of proxy are deposited by a member with the Company, all such instruments of proxy shall be rendered invalid.
- ix) The Audited financial statements of the company for the year ended June 30, 2023 have been made available on the Company's website.
- x) To meet the requirement of Section 72 of the Companies Act, 2017 the Shareholders having physical shareholding are encouraged to open CDC Sub-account with any of the brokers or Investment Account directly with CDC to place their physical shares into scrip less form as the trading of physical shares is not permitted as existing regulations of the Pakistan Stock Exchange (PSX).
- xi) Members are requested to promptly notify any change in their address and contact details to the Registrar of the Company (CDC) to update their record.
- xii) Consent for Video conference:**

In term of SECP circular No. dated 21.05.2014, Listed Companies may provide video conference facility during general meetings to its members at places other than the town in which general meeting is taking place after considering the geographical dispersal of its members. If members, collectively holding 10% or more shareholding residing at a geographical location, provide their consent to participate in the meeting through video conference at least 10 days prior to date of meeting, the company shall arrange video conference facility in that city subject to availability of such facility in that city.

The details regarding consent for video conference are available at our (SPLC) website.